

LETTER TO HOUSEHOLDS ABOUT THE NATIONAL SCHOOL LUNCH PROGRAM FOR 2011-12 SCHOOL YEAR

Dear Parent or Guardian:

The Speech and Language Development Center participates in the National School Lunch Program. **Lunches are served AT NO CHARGE to each eligible child every school day.**

IMPORTANT MEAL PROGRAM INFORMATION — The meal programs we participate in are supported by federal and state reimbursements that are based on household income and eligibility. We are able to serve meals at no charge at most of (or all of) our schools **solely** because households continue to submit meal applications.

If your child attends a school participating in a "pricing" meal program within our district, then a meal application is required to receive meals free or at a reduced price. In either case, we ask that you continue to support this program, and complete and return the enclosed application using the guidelines below.

ALL HOUSEHOLDS — Please list all household members and their incomes. *Household* means a group of related, or non-related, individuals who are living as one economic unit and sharing living expenses. *Living expenses* include rent, clothes, food, doctor bills, utility bills, etc.

-OR-

If you currently receive Food Stamps, California Work Opportunity and Responsibility to Kids (CalWORKs), Kinship Guardianship Assistance Payments (Kin-GAP), or benefits from the Food Distribution Program on Indian Reservations (FDPIR), your enrolled child(ren) may be eligible for free meals.

-AND-

A foster care child who is the legal responsibility of the welfare agency or ward of the court may be eligible to receive meals free or at a reduced price regardless of your income. Foster children must have a separate application from other children in your household, and their eligibility is based on their "Personal Use Income."

HOW TO APPLY

Complete the attached **Application for Free and Reduced-Price Meals or Free Milk**, sign it, and return it to the school as soon as possible. The application cannot be approved and may be returned if it contains incomplete eligibility information.

FOOD STAMP, CalWORKs, Kin-GAP, and FDPIR HOUSEHOLDS—If you now receive any of these benefits for your child(ren), list each child's name, and your Food Stamp, CalWORKs, Kin-GAP or FDPIR case number. **AN ADULT HOUSEHOLD MEMBER MUST SIGN THE APPLICATION.**

FOSTER CARE CHILDREN or CHILDREN PLACED IN OUT-OF-HOME CARE — Complete a separate application for each child **who is the legal responsibility of the welfare agency or is a ward of the court.** Write the name of the child and the specific school the child attends. If the child receives personal-use income, list the amount of income. Personal-use income is (a) money given by the welfare office identified by category for the child's personal use, such as clothing, school fees, and allowances; and (b) all other money the child receives, such as money from family and earnings from full-time or regular part-time employment. **The foster parent or agency official must sign the application.**

ALL OTHER INCOME HOUSEHOLDS (wages, salary, pensions, etc.) — If you **do not** enter a Food Stamp, CalWORKs, Kin-GAP, or FDPIR case number for each student listed on the application, you must enter (go to next column):

- The names of all school-age children in your household and the school(s) they attend
- The names of all other children in your household who do not attend school
- The names of all adults and other household members, the amount each person received last month, and the source of income
- The Social Security number of the adult household member who signs the application or indicate "none" if the adult does not have a Social Security number

An application must be completed, with all household members and incomes listed, for a child who is living with relatives or friends, whether or not the child is a ward of the court.

An adult household member must sign the application.

* A household of one means a foster child, a child in out-of-home care, or a pupil who is his/her sole support.

INCOME ELIGIBILITY GUIDELINES

July 1, 2011–June 30, 2012

Household Size	Year	Month	Twice Per Month	Every Two Weeks
1*	\$ 20,147	\$ 1,679	\$ 840	\$ 775
2	27,214	2,268	1,134	1,047
3	34,281	2,857	1,429	1,319
4	41,348	3,446	1,723	1,591
5	48,415	4,035	2,018	1,863
6	55,482	4,624	2,312	2,134
7	62,549	5,213	2,607	2,406
8	69,616	5,802	2,901	2,678

For each additional family member, add:

\$ 7,067 \$ 589 \$ 295 \$ 272

In accordance with federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability.

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call 202-720-5964 (voice and TDD). The USDA is an equal opportunity provider and employer.

CURRENT INCOME—The amount of income each household member received **last month**, before taxes or anything else is taken out, **and** where it came from, such as earnings, welfare, pensions, and other income. If any amount **last month** was more or less than usual, write the usual monthly income or project the annual income. To calculate monthly income: **Weekly x 4.33; every two weeks x 2.15; twice a month x 2.**

INCOME TO REPORT

EARNINGS FROM WORK	WELFARE CHILD SUPPORT ALIMONY	PENSIONS RETIREMENT SOCIAL SECURITY	OTHER INCOME
Wages, salaries and tips, strike benefits, unemployment compensation, workers' compensation, net income from self-owned business or farm	Public assistance payments, welfare payments, alimony, and child support payments	Pensions, supplemental security income, retirement payments, Social Security Income (SSI) (including SSI a child receives)	Disability benefits; cash withdrawn from savings; interest and dividends; income from estates, trusts, and investments; regular contributions from persons not living in the household; net royalties and annuities; net rental income; any other income

FOOD DISTRIBUTION PROGRAM ON INDIAN RESERVATIONS (FDPIR)—Households participating in the FDPIR are categorically eligible for free meals or milk. The FDPIR is authorized by Section 4(b) of the Food Stamp Act of 1977. Under this section, eligible households may elect to participate in either the Food Stamp Program **or** the FDPIR. Since households are afforded the option to participate in either program, FDPIR households have been determined to receive the same categorical benefits as Food Stamp households.

SOCIAL SECURITY NUMBER—The application must have the Social Security number of the adult who signs it. If the adult does not have a Social Security number, write "none" or something else to show that the adult does not have a social security number. If a Food Stamp, CalWORKs, Kin-GAP, or FDPIR case number for the child is listed, or if the application is for a foster child, a social security number is **not** required.

APPLYING FOR BENEFITS—You may apply for benefits at any time during the school year. If you are not eligible now but your income goes down, you lose your job, your family size becomes larger, or you become eligible for Food Stamp, CalWORKs, Kin-GAP, or FDPIR benefits, you may submit an application at that time.

VERIFICATION—School officials may check the information on the application at any time during the school year. You may be asked to send information to prove your income, or current eligibility for Food Stamp, CalWORKs, Kin-GAP, or FDPIR benefits. Refer to the application for more detailed explanation.

MEALS FOR DISABLED—If you believe your child needs a food substitute or texture modification because of a disability, please contact the school. A child with a disability is entitled to a special meal at no extra charge if the disability prevents the child from eating the regular meal.

WIC PARTICIPANTS — If you currently receive benefits under the Special Supplemental Nutrition Program for Women, Infants, and Children—better known as the WIC Program—your child **may** be eligible for free or reduced-price meals. You are encouraged to complete an

application and return it to the school for processing.

NONDISCRIMINATION—Children who receive free or reduced-priced meals must be treated in the same manner as those children who pay full price for their meals.

FAIR HEARING—If you do not agree with the school's decision regarding your application or the result of verification, you may discuss it with the school. You also have the right to a fair hearing. A fair hearing may be requested by calling or writing the following school official:

NAME: Dawn O'Connor
ADDRESS: 8699 Holder Street, Buena Park, CA 90620
TELEPHONE: 714 821-3620

CONFIDENTIALITY—Family size, household income, and social security number information will remain confidential and will not be shared for any purpose. Information you provide will determine your child(ren)'s eligibility to receive free or reduced-price meals.

If you have any questions or need assistance in completing the application, please contact:

NAME: Dawn O'Connor
ADDRESS: 8699 Holder Street, Buena Park, CA 90620
TELEPHONE:

You will be notified by the school when your application has been approved or denied for free or reduced-price meals.

Sincerely,

Dawn O'Connor
CAEO/Principals

INGRESO ACTUAL — La cantidad de ingresos que cada miembro del hogar recibió el **mes pasado**, antes de deducciones, el origen de los ingresos, tal como salarios/sueldos, asistencia pública, pensiones, y otros ingresos. Si alguna cantidad del **mes pasado** era más o menos que lo normal, escriba la cantidad mensual normal o proyecte el ingreso anual. Para calcular el ingreso mensual: **semanal x 4.33; cada dos semanas x 2.15; dos veces al mes x 2.**

INGRESOS PARA REPORTAR

INGRESOS DE TRABAJO

Sueldos/Salarios/Propinas, Beneficios de Huelgas, Compensación de Desempleo, Compensación de Trabajadores, Ingreso neto de negocio propio o rancho

ASISTENCIA PÚBLICA, AYUDA ECONÓMICA PARA NIÑOS, ASISTENCIA DE DIVORCIO

Pagos de Ayuda Pública, Asistencia de Divorcio/Ayuda Económica Para Niños

PENSIONES JUBILACIÓN SEGURO SOCIAL

Pensiones, Ingreso Complementario de Seguro, Pagos de Jubilación, Seguro Social

OTROS INGRESOS

Beneficios de incapacidad, Dinero sacado de la cuenta de ahorros, Intereses/Dividendos, Ingresos de Herencia/ Fideicomiso/Inversiones, Contribuciones regulares de personas que no viven en el hogar, Ingresos netos de derechos de autor, anualidades, alquileres, O cualquier otro ingreso

PROGRAMA DE DISTRIBUCIÓN DE ALIMENTOS EN RESERVAS INDÍGENAS (FDPIR)

— Hogares que participan en el FDPIR ahora son categóricamente elegibles para recibir comidas o leche gratis. EL FDPIR esta autorizado por la Sección 4(b) del Acta de Estampillas de Comida de 1977. Bajo esta sección, hogares elegibles pueden optar por participar en el programa de estampillas para comida o en el FDPIR. Como los hogares tienen la opción de participar en cualquiera de los dos programas, hogares de FDPIR han sido determinados de recibir los mismos beneficios categóricos como los hogares que reciben estampillas para comida.

NUMERO DE SEGURO SOCIAL — La solicitud tiene que tener el numero de seguro social del adulto que firma. Si el adulto no tiene un numero de seguro social, escriba "ninguno" o alguna otra cosa para indicar que el adulto no tiene un numero de seguro social. Si anotó un numero de caso de estampillas para comida, CalWORKs, Kin-GAP, o FDPIR para el niño, o si la solicitud es para un niño adoptivo (foster), un numero de seguro social **no** es necesario.

SOLICITANDO BENEFICIOS — Puede solicitar beneficios cuando quiera durante el año escolar. Si no es elegible ahora pero su ingreso baja, pierde su trabajo, o él numero de personas en su hogar aumenta, entonces puede llenar otra solicitud.

VERIFICACIÓN — La información en la solicitud puede ser comprobada por oficiales de la escuela en cualquier momento durante el año escolar. Se le puede pedir comprobantes de su ingreso, o elegibilidad actual para estampillas para comida, CalWORKs, Kin-GAP, o FDPIR. Refiérase a la solicitud para una explicación más detallada.

COMIDAS PARA INCAPACITADOS (PERSONAS CON LIMITACIONES)

— Si piensa que su niño requiere una dieta especial o necesita sustituir algún alimento o modificar la textura de alguna comida a causa de una incapacidad o impedimento, favor de ponerse en contacto con la escuela. Un niño con una discapacidad o limitación tiene derecho a una comida especial sin precio adicional si la discapacidad le impide al niño comer la comida regular de la escuela.

PARTICIPANTES EN WIC — Si recibe usted beneficios bajo el Programa de Nutrición para Mujeres y Niños Infantiles — mejor conocido como el Programa WIC, su niño **puede** ser elegible para comidas gratis o a precios reducidos. Se le recomienda llenar una solicitud y devolverla a la escuela para procesar.

SIN DISCRIMINACIÓN — Niños que reciben comida gratis o a precios reducidos tienen que ser tratados en la misma manera que los niños que pagan precio completo por sus comidas.

AUDIENCIA IMPARCIAL — Si no está de acuerdo con la decisión de la escuela con respecto a su solicitud o con el resultado de la verificación, puede discutirlo con la escuela. Usted también tiene el derecho a una audiencia imparcial. Una audiencia imparcial se puede solicitar llamando or escribiendo al siguiente oficial escolar:

NOMBRE: Dawn O'Connor

DOMICILIO: 8699 Holder Street, Buena Park, CA

TELÉFONO: 714 821-3620

CONFIDENCIALIDAD — Información sobre el numero de personas en la familia, los ingresos del hogar, y él numero de seguro social permanecerá confidencial y no se divulgará por ningún motivo. La información que usted provee determinará la elegibilidad de su niño(s) para recibir comidas gratis or a precios reducidos y para verificar la elegibilidad.

Si tiene alguna pregunta o necesita ayuda en llenar la solicitud, favor de ponerse en contacto con:

NOMBRE: Dawn O'Connor

DOMICILIO: 8699 Holder Street, Buena Park, CA

TELÉFONO: 714 821-3620

La escuela le avisará cuando su solicitud sea aprobada o negada para comidas gratis o a precios reducidos.

Sinceramente,

Dawn O'Connor
CEO/Principal